



# CAPITA



## Order Form

Member School Information	
Name of Member School:	
Address:	
Town/County/Postcode:	VAT Number:
Capita Unique User Number:	
Member School Library Contact	
Name:	Position:
Telephone:	Email:
Member School Accounting Contact	
Name:	Position:
Telephone:	Email:
<i>Bill To Address:</i>	
Town/County/Postcode:	
Price	
<b>£ 975.00</b>	

OverDrive sends emails about promotions, new products and services. By checking this box, you consent to receiving OverDrive's communications and promotional emails to your Member School Library Contact email address. These emails also include an easy method to manage your subscription(s), including unsubscribing to future emails.

### Terms and Conditions:

- OverDrive® products and services for schools are licensed pursuant to the OverDrive School Digital Library Access Agreement, available at <http://www.overdrive.com/sdl-aa.pdf>, the terms of which are incorporated herein and which may be modified from time to time.
- The term of service is for a twelve (12) consecutive month period starting upon School Account's live integration in the SDL Website. Existing OverDrive customers must complete their current OverDrive contractual term before being eligible to join "Primary eBooks NOW".
- The Annual Fee is non-refundable and will be invoiced upon receipt of signed order form.

### Acknowledgement and Acceptance:

On behalf of my institution, my signature below indicates acceptance of the OverDrive School Digital Library Access Agreement, as well as my authority to enter into a legally binding agreement.

By (signature) \_\_\_\_\_ Position \_\_\_\_\_

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Please complete this order form and return by email to [info@capita-readingcloud.co.uk](mailto:info@capita-readingcloud.co.uk)

**Service Features included with Annual Fee:*****Shared UK Primary Collection***

- Shared custom collection of over 1,000 titles specifically selected for UK primary schools

***Services***

- Online Learning Center with recorded presentations and promotional & educational materials
- Marketing resources and templates to promote service to staff & pupils
- Maintenance, hosting & support services
- Secondary user support

***Technology***

- Secure website with custom collection
- OverDrive apps for ebooks, audiobooks, & video
- Compatibility with most devices
- Configuration and third-party licenses fees for digital rights management

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If you have any questions, please contact the Capita team  
at (0) 161 449 9357 or [info@capita-readingcloud.co.uk](mailto:info@capita-readingcloud.co.uk)

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