



# CAPITA



## Order Form

Member School Information	
Name of Member School:	
Address:	
Town/County/Postcode:	VAT Number:
Capita Unique User Number:	
Member School Library Contact	
Name:	Position:
Telephone:	Email:
Member School Accounting Contact	
Name:	Position:
Telephone:	Email:
<i>Bill To Address:</i>	
Town/County/Postcode:	
Half Price Offer	
<b>£ 625</b>	

OverDrive sends emails about promotions, new products and services. By checking this box, you consent to receiving OverDrive's communications and promotional emails to your Primary Contact email address. These emails also include an easy method to manage your subscription(s), including unsubscribing to future emails.

### Terms and Conditions:

- OverDrive® products and services for schools are licensed pursuant to the OverDrive School Digital Library Access Agreement, available at <http://www.overdrive.com/sdl-aa.pdf>, the terms of which are incorporated herein and which may be modified from time to time.
- The term of service is for a twelve (12) consecutive month period starting upon School Account's live integration in the SDL Website. Existing OverDrive customers must complete their current OverDrive contractual term before being eligible to join "Secondary eBooks NOW".
- The Annual Fee is non-refundable and will be invoiced upon receipt of signed order form.
- **Half Price Offer: This Secondary eBooks NOW order form must be executed and returned to CAPITA on or before 3rd April 2020 to receive the Special Offer.**
- **Offer valid for first year of SDL service only and shall renew at standard Annual Fee rate of £1,250 in subsequent years.**

### Acknowledgement and Acceptance:

On behalf of my institution, my signature below indicates acceptance of the OverDrive School Digital Library Access Agreement, as well as my authority to enter into a legally binding agreement.

By (signature) \_\_\_\_\_ Position \_\_\_\_\_

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Please complete this order form and return by email to [info@capita-readingcloud.co.uk](mailto:info@capita-readingcloud.co.uk)

**Service Features included with Annual Fee:*****Shared UK Secondary Collection***

- Shared custom collection of over 1,500 titles specifically selected for UK secondary schools

***Services***

- Online Learning Center with recorded presentations and promotional & educational materials
- Marketing resources and templates to promote service to staff & pupils
- Maintenance, hosting & support services
- Secondary user support

***Technology***

- Secure website with custom collection
- OverDrive apps for eBooks, audiobooks, & video
- Compatibility with most devices
- Configuration and third-party licenses fees for digital rights management

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If you have any questions, please contact the Capita team  
at (0) 161 449 9357 or [info@capita-readingcloud.co.uk](mailto:info@capita-readingcloud.co.uk)

**Capita Reading Cloud  
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